

Dear Shareholder

SHAREHOLDER COMMUNICATIONS FOR GRESHAM TECHNOLOGIES PLC (“GRESHAM”) HOW DO YOU WANT TO RECEIVE YOUR SHAREHOLDER INFORMATION?

We are writing to ask you how you wish to receive Gresham’s Annual Financial Report, notices of meetings and other shareholder documents and information in the future. The Companies Act 2006 allows electronic communication methods with shareholders who have consented to receive information in that manner.

Communicating with our shareholders electronically will help make Gresham more environmentally friendly, by reducing waste and pollution and cutting production and distribution costs, as well as enabling Gresham to deliver relevant information to you, in a timely, convenient and more cost-effective form.

The options available for you to receive communications from Gresham are:

Option 1 – Printed documentation

If you wish to continue to receive printed documentation by post, please complete the Shareholder Communications Response Form at the end of this document and return it to our Registrar, Equiniti, by 2 March 2020.

Option 2 – Website communication with email notification

If you wish to be notified by email whenever shareholder documents are available on Gresham’s website, please register at www.shareview.co.uk (see details overleaf).

Option 3 – Website communication with paper notification

If you wish to receive shareholder documents by means of Gresham’s website, you do not need to take any further action. You will be notified by post when shareholder documents have been placed on the website.

Please note that if you do not return the response form below by 2 March 2020, we will assume that you have consented to website publication of shareholder documents and you will no longer receive printed documentation. You are free at any time to change your mind and elect to receive printed documentation by contacting Equiniti using the contact details noted overleaf. There may be times when Gresham needs or considers it desirable to send documents or information to you in hard copy rather than via the website, in which case we reserve the right to do so.

For those shareholders who consent, we will notify you when shareholder documents are available to view on the website and you will no longer automatically receive a printed hard copy through the post. You still have the right to request (at no charge) printed hard copy versions of shareholder documents.

Yours faithfully

Jonathan Cathie
Company Secretary

Shareholder Communications Response Form – Gresham Technologies Plc

If you wish to continue to receive printed hard copy shareholder information from Gresham Technologies PLC, please complete, sign and return this response form in a sealed envelope to Freepost RTHJ-CLLL-KBKU, Equiniti Limited, Aspect House, Spencer Road, Lancing, West Sussex, BN99 8LU (no stamp is needed). If you do not do so by 2 March 2020, you will be deemed to have consented to receive shareholder information via Gresham’s website at www.greshamtech.com.

Shareholder Reference Number (if known):

Full Name of Shareholder(s) in block capitals:

Full Address of Shareholder(s) in block capitals:

Signature:..... Date:

FREQUENTLY ASKED QUESTIONS

Q. Why am I being given this choice now?

The Companies Act 2006 includes provisions regarding shareholder communications, which allow us to offer greater choice in how we communicate with you. We want to minimise our environmental impact and using electronic communications helps us to achieve this.

Q. What are my options?

Your options are:

1. to continue to receive printed communications; or
2. to be notified by email when shareholder documents are available on our website; or
3. to be notified by letter when shareholder documents are available on our website.

Q. Why should I change to electronic communications?

Communicating with you via our website will not only reduce our impact on the environment and minimise waste but it will also enable us to deliver relevant information to you in a timely, convenient and more cost-effective form. You can also access additional information about Gresham on our corporate website (www.greshamtech.com), such as the share price, regulatory announcements and financial results.

Q. What do I need to do next?

Choose one of the following options:

Option 1 – If you would like to continue to receive printed shareholder documents through the post to your registered address, please complete the response form and return to the address provided.

Option 2 – If you would like to receive shareholder documents by looking at our website and would like to receive notification by email whenever shareholder documents are published on our website, please register online with our Registrar, Equiniti.

To register, please visit www.shareview.co.uk and follow the 'Register' link in the top left corner. You will need your Shareholder Reference Number. Please select 'electronic' as your preferred method of delivery of communication and provide your email address. You will then receive an email each time a shareholder document is placed on our website, giving you full details of where and how to access it.

Option 3 – If you would like to receive shareholder information by looking at our website and receive notification by letter whenever shareholder documents are published there, no further action is required.

Q. What if I don't do anything, or if I don't reply by 2 March 2020?

If you do nothing, or if you do not return your response form by 2 March 2020, you will be deemed to have consented to receive shareholder information via Gresham's website (Option 3).

Q. Can I change my mind?

Yes, you can change your mind at any time by writing to our Registrar, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA.

Q. What if I would like to receive a printed version of a document?

You can ask us for a printed version of any document at any time by contacting the Company Secretary at: Gresham Technologies PLC, Aldermay House, 10-15 Queen Street, London, EC4N 1TX.

Q. What equipment do I need to receive website communications?

You will need an internet enabled device with web browser software, and Adobe Acrobat Reader DC which can be downloaded free of charge from the Adobe website, www.adobe.com.

Q. Are there any exceptions to electronic communications?

There may be times when Gresham needs or considers it desirable to send printed documents or information to you rather than via the website, in which case we reserve the right to do so.

Q. Who do I contact if I have further questions?

Contact our Registrar, Equiniti, by telephone on 0371 384 2030 (non-UK callers +44 (0)121 415 7047). Lines are open between 8.30am to 5.30pm Monday to Friday (excluding public holidays in England and Wales).